

MODERN SCHOOL, FARIDABAD

SUBJECT -INFORMATION TECHNOLOGY SYLLABUS FOR CLASS IX (SESSION 2019-20)

MONTH	CHAPTER NO.
April	Part-A Employability skills Unit 3-Basic of IT
May	Part-B Vocational Skills Word Processing
July	Part-B Vocational Skills Word Processing contd Part-B Vocational Skills Spreadsheet Application
August	Part-B Vocational Skills Spreadsheet Application Contd
September	HALF YEARLY EXAMINATION
October	Part-B Vocational Skills Presentation
November	Part-B Vocational Skills Presentation contd Part-A Employability skills Unit 2(Self -Management Skills) Unit 4(Entrepreneurial Skills)
December	Part-A Employability skills Unit 5 Green Skills) Unit 1 Communication Skills)
January	RIVISION
February	FINAL YEAR EXAMINATION FULL SYLLABUS
PRACTICAL WORK	MARKS
Practical Examination	15
Written Test	10
Viva Voce	10
PROJECT WORK/FIELD VISIT	
Practical File/Student Portfolio	10
Viva Voice	5